



The Harvey Grammar School

Science Technician

Person Specification

We are seeking to appoint a person who has the following skills/knowledge:-

Qualifications and Experience

- Experience of working in a school laboratory or similar establishment
- A qualification in Science (preferably A Level or above) is desirable
- Willingness to undertake on-going training
- First aid qualification or willingness to train for this
- Competent using the internet, word processing and databases

Skills and Attributes

- Good verbal and written communication skills appropriate to the need to communicate effectively
- Good practical common-sense and organisational ability
- Ability to build and form good relationships with colleagues and to interact appropriately with students
- Ability to work constructively as part of a team, understanding department priorities
- Ability to effectively operate a range of equipment and resources
- Good standard of numeracy and literacy skills
- Ability to absorb and understand a wide range of information

Personal Qualities

- A professional approach with regard to discretion, sensitivity and the need for confidentiality
- Initiative and ability to prioritise work
- Able to follow direction from Line Manager
- Able to work flexibly to meet deadlines and adapt to changing and challenging circumstances
- Efficient and meticulous in detail and organisation
- Evidence of excellent attendance and punctuality record
- Understands the need to follow school and DfE regulations
- Can interact professionally with the school's wider community
- Desire to enhance and develop skills and knowledge through CPD
- Recognition of the importance of personal responsibility for Health & Safety