Founded 1674

THE HARVEY GRAMMAR SCHOOL

Cheriton Road Folkestone
Kent CT19 5JY

Headteacher: **Mr S Norman, BA (Hons), NPQH**

SIXTH FORM LEARNING SUPPORT MANAGER

There is an exciting opportunity to join an outstanding selective school for boys and to play a crucial role in the daily operations of our highly successful Sixth Form.

Based in our Sixth Form Centre, the successful candidate will have responsibility for undertaking a wide variety of Sixth Form responsibilities as outlined in the job description. The person specification indicates that an understanding of Sixth Form issues is desirable. However, we are open to receiving applications from candidates who although they may not have recent relevant experience, are professional, caring and committed to supporting and achieving the best possible outcomes for our young men.

The post is required from September 2017 for 37 hours per week, 45 paid weeks per year (38 weeks when pupils are in attendance, 2 weeks as notified to the Employee in advance and 5 weeks holiday pay) and the salary will be HGSP1 (£22,151 - £24,005).

Further information and an application form are available by phone on 01303 252131, or from the school website www.harveygs.kent.sch.uk. Applications will be considered in order of receipt; CVs will not be accepted. The closing date for applications is 12 p.m. on Friday June 30th 2017.

Applications are welcomed from candidates, regardless of age, gender, ethnicity or religion.

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to enhanced DBS clearance.

June 2017

Tel: ***01303 252131***
Fax: ***01303 220721***
E-Mail: ***enquiries@harveygs.kent.sch.uk***
Web: ***www.harveygs.kent.sch.uk***

Ofsted Outstanding School 2015|2016