



Founded 1674

# THE HARVEY GRAMMAR SCHOOL

Cheriton Road Folkestone  
Kent CT19 5JY

Headteacher: **Mr S Norman, BA (Hons), NPQH**

## IT SUPPORT MANAGER

There is an exciting opportunity for a suitably qualified person to play a crucial role in the daily operations of our school.

The post is required from May 2024 for 37 hours per week, 52 weeks per year and the salary will be HGS5 (£45,115 – £52,882). Benenden Healthcare is provided for staff.

The successful candidate will implement, maintain and support IT systems in school, both independently and working with our external managed support provider (MSP) where appropriate.

You should be able to work under pressure, be able to prioritise tasks, be resilient and possess excellent communication skills.

We offer a supportive environment, welcoming colleagues, in-house and off-site training and a working day which will not be dull.

Applications are welcomed from candidates fitting this profile, regardless of age, gender, ethnicity or religion. If you think you are the person to join our team, please complete an application form (available from the School Website – [www.harveygs.kent.sch.uk](http://www.harveygs.kent.sch.uk)). CVs will not be accepted.

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to enhanced DBS clearance.

**Application closing date: 12pm on Friday 19<sup>th</sup> April 2024**

**Interview date: w/b Monday 22<sup>nd</sup> April 2024**

April 2024

Tel: **01303 252131**  
E-Mail: [enquiries@harveygs.kent.sch.uk](mailto:enquiries@harveygs.kent.sch.uk)  
Web: [www.harveygs.kent.sch.uk](http://www.harveygs.kent.sch.uk)

